



**PERFORMANCE IMPROVEMENT & COMPLIANCE COMMITTEE AGENDA
FEBRUARY 12, 2019 AT 7:00 AM
EXECUTIVE BOARD ROOM**

Dial in number: 571-317-3122 Access Code: 280-118-629

I. CALL TO ORDER

II. STANDING AGENDA

- A. Consent Agenda** **5 minutes**
1. Approval of minutes* - **ACTION ITEM**
 - PICC 1.8.2019
- B. Reference Materials** **5 minutes**
- **Dave Shaw**
1. Sub-Committee Minutes
 - OB Committee Meeting Minutes*
 - Safety Committee Meeting Minutes*
 2. Infection Prevention Annual Evaluation 2018*
- C. Patient Story** **5 minutes**
- **Jared Burch**
- D. Annual Department Review** **20 minutes**
- **Steve Barnes**
- Surgical Services*
- **Dave Allen**
- Anesthesia*
- E. Patient Experience Data** **10 minutes**
- **Sarah Phipps**
1. Patient Experience Results for Valor Health*
 2. Press Ganey Updates
 - Target Surveys
 - Customized Questions
 3. Discussion
- F. Quality and Performance Improvement** **25 minutes**
- **Sarah Phipps & Jared Burch**
- Items may be discussed in Executive Session Pursuant to Idaho Code §74-206(1)(d)
1. Quality Dashboard*
 2. Department Quality Metrics Analysis*
 3. Complaints and Grievances
 4. Performance Improvement Notifications
 5. Internal Audits & Corrective Action Plans (CAPs)*
 - Medical Inpatient, Swing Bed, and OB Audit Report & CAPs
 - Internal Audit CAP Tracker*
 6. Quality and Performance Improvement Projects
 - Customer Service & Service Recovery
 - Flex Grant Cohort: Quality Improvement related to Evidence-Based Practice

G. Risk and Compliance **10 minutes**

- **Mike Jeppson**

- Items may be discussed in Executive Session Pursuant to Idaho Code §74-206(1)(d)

1. Risk
 - General Update
2. Compliance
 - General Update
 - DNV Corrective Action Plan Tracker*
 - 2018-2019 Compliance Review Form*
3. Document Management
 - General Update
 - Compliance Management Plan* - **ACTION ITEM**
4. Contract Management
 - General Update

H. Administration **5 minutes**

- **Executive Leadership**

1. General Update
2. Patient and Family Advisory Council

I. Chairman Lead Discussion **15 minutes**

- **Dave Shaw**

1. PICC Charter* - **ACTION ITEM**
2. PICC Goals 2019* - **ACTION ITEM**
3. PICC Meeting: April 2019
4. Data Analysis Discussion
5. Items to be reported to the Board

J. Open Items **5 minutes**

- **Dave Shaw**

1. Open Items from Previous PICC Meetings
 - Med Staff Follow-Up Regarding Discharge Summaries – Dr. Tredennick
 - Press Ganey Updated Provider Survey List (Dr. Giles) – Sarah Phipps
 - Quality Management Plan to the Board for Review – Sarah Phipps
 - 2019 Metric Benchmark Consistency – Sarah Phipps

K. Pharmacy Review **5 minutes**

- **Mike Groessinger**

- Items may be discussed in Executive Session Pursuant to Idaho Code §74-206(1)(d)

1. Medication Errors & Near Misses Monthly Report

III. OTHER BUSINESS

A. Executive Session

- Idaho Code §74-206(1)(d) – Records Exempt from Public Disclosure
- Idaho Code §74-206(1)(i) - Communicate with Risk Manager/Insurer regarding claims

IV. ADJOURNMENT

UPCOMING MEETING: March 12, 2019

**Attachment included*