TITLE: **Planning Committee Meeting**
DATE/TIME: **May 8, 2026 at 7:00 AM**
LOCATION: **Executive Board Room and via Zoom Meeting**

I. CALL TO ORDER

The Planning Committee meeting was called to order by Shane Roe at 7:00 a.m.

Board Attendance:	Shane Roe, Ron Oberleitner, Brad Turpen (CEO)
Staff/Guests:	Matt Godfrey- Executive Director of Physician Services, Michael Sokolowski – CFO; Mike Cummings – HR Manager; Victoria Mendoza- Executive Assistant/Med Staff Coordinator.
ABSENT:	Kathy Prindle – Executive Director of Clinical Services,

II. AGENDA

A. Consent Agenda – ACTION ITEM

1. Approval of minutes 3/13/2026

Motion: Shane Roe moved to approve the consent agenda with the minutes as presented. Michael Sokolowski seconded the motion. No objections, the motion passed.

B. Strategic Plan

1. FY26 Strategic Plan Update
   - Organizational Framework
     - Brad Turpen reported meeting with Adam Strom, whose agency is leading the Community Health Needs Assessment (CHNA). Adam previously completed the market analysis supporting the business case for Valor Health Center. Next steps include determining project costs and identifying potential community partners.
     - Brad has reached out to Tahja Jensen, Prosecuting Attorney, and Hoss White, Board Chair to coordinate a discussion.
     - Kane Marketing continues to do a great job with the marketing initiatives focusing on recruitment branding and employee spotlight campaigns.
   - Fresh Facilities
     - Valor Health Center continues to perform well. While Urgent Care volumes have been lower than anticipated, Family Medicine visits continue to increase.
     - The French drain project has been completed at Valor Health Center to assist with the drainage issues.
     - The Valor Health Center History Wall will be finalized soon showcasing the history of healthcare in Gem County.
     - Plans to improve sound reduction between exam rooms and throughout the facility are underway.
     - Planning continues for Emergency Department and Operating Room expansion. The proposal will be included in the Rural Health Transformation Program (RHTP) application.
     - The Pain Interventional Suite (previously an older radiology room) continues to support the growing service line to accommodate additional procedures.
   - Intentional Focus
     - Development of the outpatient dialysis program has been delayed due to staffing challenges and difficulties identifying external partners.
     - Outpatient Therapy remains a priority. Matt Godfrey completed the business case, including projected volumes, financial pro forma, charges, and collections.
     - Internal Medicine recruiting is progressing. There will be site visits in upcoming months.
     - Space limitations within Specialty Medicine and the Surgical Clinic remain a challenge. Long-term solutions will be evaluated following completion of the Community Health Needs Assessment.
     - Sara Otto, Quality and Risk Manager, is leading the Value Based Care

initiatives with Jennifer King, DNP, serving as the physician champion. Together they are collaborating with Health Network of Idaho to identify best practices for VBC and guidelines for each payer.
    - Matt continues to work with Eagle Telehealth to negotiate contract terminations. The effective date of termination will be June 11th.
    - Other telehealth services continue to progress and enhance. Brad recently spent his "CEO in Scrubs" day with Tele-Oncology and was able to see the great workflow with our IHC (Intermountain Health Center) partners.
- Operational Excellence
    - Executive Leadership will present the Electronic Health Record (EHR) recommendation to the Board during the May 14 Quarterly Board Meeting. The final vendors under consideration are Epic, Oracle Cerner, and MEDITECH.
    - Multiview, General Ledger reporting, continues to provide department and service line leaders with meaningful financial reporting to recognize successes and identify improvement opportunities.
    - April saw the highest Net Patient Collections of $2.7M. As revenue Cycle begins to grow and stabilize, there will be positive momentum for cash collections.
    - Grant writer recruitment is underway. This item has been delayed due to our current grant writer undergoing health issues and needing to part ways.

Discussion: Ron asked whether Executive Leadership had reviewed Kane Marketing's branding analysis and proposal prior to contract approval. Brad confirmed the proposal was reviewed and approved before execution.
Shane asked whether preliminary design concepts and budgeting had been developed for the Emergency Department and Operating Room renovation project. Matt confirmed that conceptual plans, budget estimates, and renovation timelines have been developed.

C. Planning Committee

1. General Discussion
    - Board Succession and Planning
        - Brad introduced a Board Succession Planning Dashboard designed to assist with long-term board succession planning over the next five years.
2. FY26 Planning Committee Dashboard*
    - City/County Leadership Interaction – Green
    - Board Performance – Green
    - Facilities Planning – Green
    - Capital Investment Planning – Green – Brad and Michael developed a capital expenditure tracking tool. Updates will be provided to the Planning and Finance Committees as needed, with significant changes presented to the Board for approval.
    - Workforce Planning – Green – Organizational turnover is currently at 24% Y-O-Y with average tenure at 4.5 years. Revenue Cycle continues to face challenges with recruitment and retention. Recently Mike Cummings, HR manager, and Revenue Cycle leadership met to discuss adding tiers for growing in this department. Mike and Jena Hacker, HR Generalist, are also working on a 90-day retention program and including survey logic to gather data.
3. Board Goals CY25 Dashboard*
    - Presence/Engagement with Valor Health – Green
    - Continuing Education/Meeting Participation – Green – Ron, Shane, and Hoss plan to attend this year's Idaho Hospital Association convention in Sun Valley
    - Community Engagement – Green
    - Operational oversight – Green
    - Foundation Support – Green – Brad is working with Hoss to ensure proactive engagement from Board. Recently the Foundation has updated their Board Bylaws to ensure alignment with our Health System.

- Support/Strategic Plan Execution – Green

D. Rural Health Transformation Program (RHTP) Application

1. Michael suspects the RHTP application will be out in the next several weeks. Valor Health is requesting approximately $14M to support:
    - ED/OR Space Renovations/Expansion
    - Electronic Health Record Implementation
    - SMSC expansion
    - Workforce Development

E. Master Facility Plan

1. 10- Yr Master Facilities Plan
    - Planning continues for the proposed Emergency Department and Operating Room expansion and renovation. Additional discussion will occur at an upcoming meeting.

F. Other Business

1. No other business.

III. NEW BUSINESS

a. Executive Session – None

IV. ADJOURNMENT

Being no further business, the meeting was adjourned at 7:57am.